

Employer's Name: Chambersburg Area School District

CHAMBERSBURG AREA SCHOOL DISTRICT

**435 Stanley Avenue
Chambersburg, Pennsylvania 17201
717-261-3419**

CERTIFIED WORKPLACE COMMITTEE MINUTES

Date: July 20, 2023
Location: Virtual Meeting
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called the meeting to order at 3:16 p.m.
- II. Members reported their attendance and the meeting proceeded. Sam Beepath, Ellen Henry, Lissett Jones, Robin Knepper, Jonathan Michael, John Parson and Ed Peters were absent.
- III. The Minutes were accepted from the June 22, 2023 meeting. Wendy Grove motioned and Matt Varner seconded.
- IV. Accident Review – Emily Dice, None to report

Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
NONE				

I. Inspection Report Review:

CAMS South was inspected on 7/12/23. There were 2 items that were to be address including the Mechanical room needing to be cleaned up. Some items were lying beside the chillers and other equipment – Ed Peters will address this. The second item is in the Tech Ed department. Paint cans and spray paint was left out on the tables. These items should be stored in a cupboard or closet. Bobbie will email Melissa Cashdollar regarding this issue.

All buildings for the 22-23 school year have been inspected.

Bobbie Stine mentioned that if you are having problems finding time to do your building inspections to reach out to other members for help.

2023-24 Inspections to be completed September thru November

Jaime Vinglas / Matt Varner
Cody Marker / John Parson
Emily Dice / Jonathan Michael

CAMS North, Grandview
CASHS
Admin. Building, Buchanan

2023-24 Inspections to be completed December thru February

Keith Naugle / Barry Sheeder
Mark Long / Wendy Grove
Gary Carter / John Parson
Bobbie Stine / Robin Knepper

Guilford Hills, New Franklin
Hamilton Heights, Falling Spring
Scotland, B&G/Food Service
Stevens, Transportation

2023-24 Inspections to be completed March thru May

Barry Sheeder / Keith Naugle
Matt Varner / TBD
Lissett Jones / Ellen Henry
Mark Long / Emily Dice

Lurgan, Ben Chambers
CAMS South, Marion
Fayetteville, South Hamilton
CMS, Support Services Building

II. Old Business:

- III. New Business: Cody Marker talked to the custodians at CASHS who have concerns with the auxiliary gym basketball hoops. They have to climb ladders to put the hoops up and down and have concerns about losing their balance while using the tools to do so. Matt Varner will look into this issue and possibly use man lifts instead of ladders as a safety precaution.

It was also brought up about fencing around the elementary schools and the safety of our students. Matt Varner and Gary Carter are working together on this issue.

1. Privilege of the floor - None

- IV. Announcement of next meeting date August 17, 2023 via Google Meet.

- V. Adjournment at 3:25 p.m. Mark Long motioned and Matt Varner seconded.